



Republic of the Philippines  
**Department of Education**  
Region XII  
**Division of Sarangani**  
Alabel



**Division Memorandum**  
**No. 101, s.2014**

**TO :** OIC and Assistant Schools Division Superintendents  
Education Program Supervisors and Coordinators  
District Heads  
School Principals and Teacher Leaders  
Both Elementary and Secondary Schools

**FROM :**   
**ISAGANIS DELA CRUZ**  
Schools Division Superintendent

**SUBJECT :** **10<sup>th</sup> REGULAR MANAGEMENT COMMITTEE MEETING(MANCOM)**

**DATE :** **March 25, 2014**

1. Please be informed that our 10<sup>th</sup> Regular **MANAGEMENT COMMITTEE MEETING (MANCOM) shall be** on April 4, 2014 at Tokawal National High School, Tokawal, Alabel, Sarangani Province. The division co-host of the said activity is Division Nurses.
2. The participants to this activity are **OIC and Assistant Superintendents, Education Program Supervisors and Coordinators, Section Heads, District Heads, School Principals and Teacher Leaders both Elementary and Secondary Schools and Division Federated PTA Officers.**
3. The host district head is advised to assign a school head to take the minutes of the said meeting and to be submitted to the ASDS office a week after the MANCOM. The host school is also asked to prepare a short program. Attendance is a must. Attire must be smart casual.
4. A registration fee of Three Hundred Pesos (₱ 300.00) shall be collected from each participant to defray expenses for meals and snacks. The registration fee and travelling expenses of the participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. Enclosed is the agenda and the list of the PTA Federated Officers
6. Immediate dissemination of this Memorandum is desired.



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*Enclosure to Division Memorandum 101, s. 2014, 10<sup>th</sup> Division MANCOM*

**Agenda**

- a Catch-up Program – ASDS Donna S. Panes
- b Year-end reports and School Clearance- Ma. Shirley M, Cardinal
- c Reading Camp and DepEd Order No. 14,s. 2014- L. L. Maguate
- d Feedback NAT and Checking of Forms- R. Tagala
- e School Head Refresher Course- Irma Mae G. Dinasas
- f PTA updates-Division Federated President- Mr. Ramos
- g Programs and Projects updates- SDS Isagani S. Dela Cruz
- h others

**List of Division Federated PTA Officers**

- 1. Leodivico C. Ramos, Ret. PO2 (MAKIMA Cluster)
- 2. Maristela E. Castronuevo (West Malungon)
- 3. Alemie Eugenio Abid (West Kiamba)
- 4. Sammy Dulana (Malungon Cluster)
- 5. Robert Morsal (Malapatan 3)
- 6. Regie D. Recoperto (South Malungon)
- 7. Rhalp Dullin (North Malungon)
- 8. Pepito Mayled (East Maasim)
- 9. Genoveva dela Torre (West Maasim)
- 10. Serafin Jorolan (Southwest Alabel)
- 11. Mailon Gascon (East Alabel)
- 12. Adriano Alonzo (South Glan)
- 13. Steve Abas (West Maitum)
- 14. Art del Rosario (East Maitum)